

Páirc Ghaoithe
na Gaillimhe
Galway Wind Park



MAJOR PROJECTS FUND

2020/21 Application Form

January 2021

Major Projects Fund Application Form

What is the Major Projects Fund?

SSE Renewables and Greencoat Renewables created the Major Projects Fund as part of its voluntary community benefit arrangements from its onshore renewable energy development at Galway Wind Park. Projects applying should be located within 10km of the Galway Wind Park and aim to improve or enhance the local infrastructure, landscape, biodiversity, heritage, or sports and recreation and make a lasting difference to the places where residents live, work and visit.

Who can apply to the fund?

To be eligible for funding, your project must be 'shovel ready' and benefit communities that lie within 10km of Galway Wind Park. You don't need to be a registered charity to apply, but your organisation must be not-for-profit.

What is the fund value and timescale?

In this round the fund is worth a total of €150,000 annually. You can apply for funding of €20,000 to a maximum of the fund's total value. Certain projects may be eligible for multi year funding over 5 years.

Round opens **Monday 18 January 2021**

Deadline for full applications **Monday 1 March 2021**

Funding will be awarded later this year.

What are the aims of the fund?

The fund is to be used to provide support for strategic projects within 10km of Galway Wind Park and any successful application must meet one or more of the following outcomes:

- **Empowering communities:** Empower communities to become more resilient through measures which demonstrate safety, long-term social, environmental or economic improvements.
- **Sustainable places:** Stimulate meaningful regeneration to improve or enhance the local infrastructure, landscape, biodiversity, heritage, or sports and recreation and make a lasting difference to the places where residents live, work and visit.



Who should I contact for more information?

Email GWP.community@sse.com and a member of the team will contact you within 24-48 working hours.

What are the scoring panel looking for?

The panel will review the application based on its relevance to the priority themes identified above and appraise the safety, social, economic and environmental impact it could have to the local area. This will be the primary form of assessment. The panel will be looking for projects with the potential for transformational change. **Projects must be 'shovel ready' with permissions and legal agreements already in place. For this year, the Panel have an interest in projects which will enhance the local economy as communities recover from the coronavirus pandemic.**

Additional consideration will be given to projects that demonstrate:

- **Value for money** – evidence that the project has a high local impact for the amount invested.
- **Co-funding** – funding from the community or other organisations.
- **Community involvement** – evidence that the community has been engaged in developing the project. This may be in the form of surveys, community consultations, open days or letters of support.
- **Financial Sustainability** – evidence that the project will be maintained beyond the period of grant funding.
- **Contribution to local economy** – evidence that the project will have a positive impact on the local economy in the long term.

What is expected of funded projects?

- Each funded project will gain the support of the Galway Wind Park Major Projects Fund to provide advice and guidance as required.
- Any grant received should begin drawing down spend within one year of being awarded. Long-term projects (such as building work or multi-year projects) will be released in stages and must demonstrate progress within one year of award.
- SSE Renewables and Greencoat Renewables are committed to understanding the social impact of the fund. One of the key requirements of successful applicants is to monitor and evaluate your project.
- Applicants will be asked to identify outcomes at the start of the funding and confirm outcomes at the end of project. We require successful applicants to provide copies of evaluation activity to the Community Fund Team.

What is not eligible for funding?

- Projects which do not meet the Major Projects Fund criteria.
- Projects which are not geographically located within 10km of Galway Wind Park.
- Individuals, or groups which are not registered as not-for-profit.
- The advancement of religion or politics (including requests to support the core activities of religious or political groups).
- Direct costs of energy consumption.
- The repayment of loans or payment of debts.
- Trips abroad.
- Costs already incurred or activities which will take place before we have made a decision on an application (retrospective funding).

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SECTION 1: ABOUT YOUR COMMUNITY

Name of organisation

Contact name

Position in organisation

Website

Email address

Telephone daytime / alternative

Contact address
(including postcode)

Please provide some background information on your organisation, when it was set up and describe its main activities including any previous community projects you have carried out.

Suggested word limit 150 words

Which organisations (if any) provide a similar service locally?

If applicable, what's your charity number?

Does your organisation require membership?

How many members does your management committee have?

How many regular volunteers do you have?

How many full-time staff do you employ?

How many part-time staff do you employ?

How many members does your organisation have?

SECTION 2: FINANCIAL INFORMATION

What's your organisation's main source of income?

Total income last accounting year?
(New groups: projected income in first year)

Total Surplus/Deficit last accounting year?

Current unrestricted reserves

Why can't your reserves be used for this project?

SECTION 3: GRANT APPLICATION

Please provide a 25-word summary of the project you wish to be funded.

Please provide the project grant request and total project value.

Grant Request €

Total Project Cost €

Please describe the project you are looking for the Major Projects Fund to support:

What do you want to do?

How will you do this? (activities you will deliver, equipment needed, how it will be used)

Where will the project take place?

Who will manage project and carry out the work required?

How will you monitor and evaluate the projects success?

Please include or provide access to any engineering, planning, feasibility reports or other available documents such as maps and drawings which may support your application.

Suggested word limit – 400 words

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SECTION 3: GRANT APPLICATION Continued...

How many people will benefit?
Please tell us how you have worked
this out.

Suggested word limit 150 words

How does your project fill a 'needs
gap' in your local area?

Guidance Note –
Where possible link this to local
evidence e.g. local labour market
statistics; Irish Index of Multiple
Deprivation data; Neighbourhood
Statistics.

Suggested word limit 300 words

What are the intended outcomes of
the project and how will you measure
success?

Guidance Note

- Outcomes are the safety, economic, social and / or environmental benefits / changes that you seek to make from your programme.
- Where possible make sure your outcomes are clear, achievable, specific and realistic.
- Make sure your outcomes link logically to the needs gap you have identified.
- Please limit the number of outcomes to a manageable number (we suggest no more than 5 outcomes)

Suggested word limit 300 words

SECTION 3: GRANT APPLICATION Continued...

SSE Renewables and Greencoat Renewables Sustainability approach links to the UN's 17 sustainable development goals which are the shared blueprint for peace and prosperity for people and the planet.

Please outline if your project supports any of the agreed UN sustainable development goals.

You can find out more about the goals at sustainabledevelopment.un.org/sdgs

Suggested word limit 300 words

Will your project contribute to the local economy? If so, how?

Suggested word limit 150 words

Please describe how the community:

- a) have been involved in the development of the project
- b) have shown support for the project (e.g. letters of support, surveys, local fundraising etc)
- c) will be involved in the implementation of the project

Suggested word limit 150 words

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SECTION 3: GRANT APPLICATION Continued...

How will you sustain your project financially after the period of funding is finished?

Suggested word limit 150 words

If your project is already running, please describe how it has been funded to date.

Does your project require any permits or planning permission? If so, are these in place? Please give details of all legal agreements.

Please provide, or attach separately, a full cost breakdown of the whole project and indicate which elements you are requesting from this fund. Please enclose quotes or evidence where possible.

What is the minimum amount you would require for impact?

What other sources of funding have you applied for?

Name of funder	Amount requested	Confirmed funding? Y/N	Date confirmed
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Will you be contributing any of your own funds to the projects or undertaking local fundraising to help meet the costs? If so, please state how much and how these funds have been raised.

When does your project start/finish?

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SECTION 4: CHECKLIST

	YES	NO
We have appropriate procedures in place to carry out our project safely	<input type="radio"/>	<input type="radio"/>
I can confirm this project doesn't require retrospective funding		
If requested, I could provide the details of an independent referee		
I can confirm that any level of salary paid is at, or greater than, the Living Wage		
I have included the following documents with my application:		
A signed copy of the organisation's constitution		
The organisation's latest annual accounts (independently verified)		
An organisation bank statement from within the last 6 months		
Project budget plan		
Business plan (or similar document which provides background context on the project and organisational priorities and how you will achieve them)		
A copy of the organisation's Child Protection/Vulnerable Adult Policy (if applicable)		
Letters of support (if applicable)		
I have attached additional information with this application. Examples include but are not limited to engineering, planning and feasibility reports, maps, drawings, photos and photomontages.		

Declaration

By submitting this application form to the Galway Wind Park Community Fund you certify that the information contained in this application is correct, and that you, the contact person listed in Section 1, are authorised to make the application on behalf of the above group. You understand that decisions made by the panel are final.

Data protection

We will use the information you give us to help assess your application and administer any grant we award you. We may also use it to analyse our grant-making and for our own research. We may give copies of this information to individuals and organisations we consult when assessing applications, when monitoring grants and evaluating our programmes. Such organisations and individuals may include the community advisory panel, local authority or an organisation employed by SSE Renewables and Greencoat Renewables to evaluate grant applications. More information can be found at sserenewables.com/galwaywindparkmajorprojects We may also share information with other organisations providing matched funding.

We will hold the information you provide on this form for the life of the wind farm if you are successful in receiving an award, otherwise we will hold the information you provide for a period no longer than three years if the application is unsuccessful. This information will be used for monitoring purposes, such as reporting, to identify repeat applicants and also for legal requirements such as money laundering regulations.

Signed:

Date:

Completed forms and accompanying information should
be returned electronically to
GWP.communityfund@sse.com

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Galway Wind Park, Oughterard, Co. Galway, H91 K728

