



## HERIOT COMMUNITY FUND FACTSHEET

**\* PLEASE READ THIS FACTSHEET BEFORE COMPLETING THE APPLICATION FORM \***

### **What is Heriot Community Fund and who is it for?**

Heriot Community Fund comprises community benefit monies provided by the operators of two wind farms located near Heriot in the Scottish Borders; Greencoat UK Wind, the owner of Carcant Wind Farm, and SSE, the owner of Toddleburn Wind Farm. The Fund supports community projects that benefit those living in the Heriot Community Council area.

### **How much is available?**

An annual amount totalling £38,200 (rising in line with inflation) will be available for community projects benefitting Heriot over the operating life of the two wind farms, which is expected to be 25 years. This comprises £29,000 from the Toddleburn Wind Farm (starting in 2010) and £9,200 from the Carcant Wind Farm (starting in 2008).

### **How is the Fund managed, and who makes decisions about it?**

Decisions on grant awards are made by Heriot Community Fund Panel. The Panel comprises two members appointed by Heriot Community Council and up to four other people who live in the Heriot area. For more information on the Panel, see

<https://www.foundationscotland.org.uk/communities/funds/heriot-panel>

The two pots of money that make up the Heriot Community Fund are held and administered by separate organisations; an independent charity, Foundation Scotland, manages the funding from Carcant Wind Farm on behalf of Greencoat Wind UK, while SSE manages the funding linked to Toddleburn Wind Farm. SSE and Foundation Scotland receive and processes applications to Heriot Community Fund and make payments to those who are awarded a grant.

### **What will the Fund support?**

The Fund provides grants to support community-focussed or charitable activities that:

- Encourage community activity and promote community spirit;
- Ensure adequate access to services for all community members;
- Improve local transport infrastructure;
- Build the local economy;
- Build community capacity and cohesion between groups; and/or
- Develop or maintain community assets.

Grants may support a wide range of costs, for example the costs of equipment, staff or sessional workers, consultations, running costs for local groups, maintenance or refurbishment of community facilities, and so on.

Where an application is towards revenue costs, it is important to bear in mind that there is no guarantee of ongoing support year-on-year. A key focus of the Fund is sustainability and as such we would encourage groups to be working towards being self-sufficiency wherever possible.

The Fund can award up to 100% of the costs of your project or activity. However, applications where efforts have been made to explore other sources of grant funding and/or where *reasonable* efforts have been made to raise money through local fundraising activity will be looked upon favourably.

### **Who can apply for a grant?**

Applicants must meet the following conditions to apply for a grant:

- The application is for funding to support a project or activity that benefits those living within Heriot Community Council area and is consistent with at least one of the Fund purposes listed above.
- The group / organisation has a constitution (governing document or set of rules) and is set up on a not-for-private-profit basis. Applicants do not need to be registered charities to apply.
- The group / organisation can provide their latest set of accounts, inspected and signed by an independent person. (Groups / organisations that are less than 15 months old are not expected to meet this requirement).

If you are unsure whether your group / organisation is eligible, contact one of the Fund Managers for advice.

### **What sizes of grants are available?**

The minimum level of grant available is £250. There is no maximum size of award, however applicants should be guided by the amount of money available to the Fund each year (see above) and the number of grant making rounds, being two per year. Those wishing to apply for more than £10,000 are advised to call one of the Fund Managers (contact details below) to discuss their application before submitting it.

If your grant request is for £250 or less you can apply for a Micro Grant. These are administered by Heriot Community Council; please contact them for more information.

### **What cannot be funded?**

The Fund cannot support the following types of activity:

- Projects which do not primarily benefit people living within the Heriot Community Council area;
- Individuals, or groups without a constitution (these can however apply for a Micro Grant – see above);
- The advancement of religion or party politics (including requests to support the core activities of religious or political groups);
- The purchase of second-hand vehicles;

- The purchase of firearms;
- The repayment of loans or payment of debts;
- The costs of energy consumption (instead we encourage funding to be used towards measures which help reduce energy consumption);
- Costs already incurred or activities which will take place before the Panel have made a decision on an application (retrospective funding);
- Activities generally understood to be the absolute responsibility of statutory authorities. (Parent Teacher Associations / Parent Councils can apply if appropriately constituted);
- Applications that are for the sole benefit to flora and fauna. Applicants are invited to demonstrate the direct benefit to and involvement of the local community and/or service users in cases where the grant application is concerned with flora and fauna;
- Anti-wind farm or anti-renewable energy activities, including activities contrary to the interests of SSE, Greencoat UK, or any of their holding companies, subsidiaries or sister companies (as defined under the Companies Act 2006);
- Activities that bring SSE, Greencoat UK, or any of their holding companies, subsidiaries or sister companies (as defined under the Companies Act 2006) or Foundation Scotland into disrepute.

### **What are the application and decision timescales?**

There are two funding rounds in each year. For application deadlines and decision dates, please visit <http://sse.com/communities/fundlocations/toddleburn/> or <https://www.foundationscotland.org.uk/programmes/heriot>

We will contact you within two weeks of the Panel meeting date to let you know whether or not your application has been successful.

You can apply for more than one grant per year, but not in the same round and not towards the same item(s) of expense.

### **When must grants be spent by?**

Most grants must be spent within one year of being awarded. However, grants for projects running over a number of years (up to three) may be available. Please contact one of the Fund Managers if you are considering applying for a multi-year grant.

### **How can I apply?**

You can download an application form at:

[www.sse.com/communityfunds/heriot/](http://www.sse.com/communityfunds/heriot/) or [www.foundationscotland.org.uk/programmes/heriot](http://www.foundationscotland.org.uk/programmes/heriot)

Or you can request an application form by e-mailing [gareth.shields@sse.com](mailto:gareth.shields@sse.com) or [communitybenefit@foundationscotland.org.uk](mailto:communitybenefit@foundationscotland.org.uk)

Completed and signed applications should be emailed with supporting documentation to **both** [communitybenefit@foundationscotland.org.uk](mailto:communitybenefit@foundationscotland.org.uk) and [gareth.shields@sse.com](mailto:gareth.shields@sse.com)

Or posted to **both**:

Gareth Shields Corporate Affairs SSE One Waterloo Street Glasgow G2 6AY	Rosalind Becroft Community Funds Administrator Foundation Scotland 15 Calton Road Edinburgh EH8 8DL
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**What if I have more questions?**

For further information on the Fund or to discuss your application, please contact either:

Gareth Shields Community Funds Manager 0141 224 7712 <a href="mailto:gareth.shields@sse.com">gareth.shields@sse.com</a>	Tom Black Community Engagement Manager 0131 524 0331 <a href="mailto:tom@foundationscotland.org.uk">tom@foundationscotland.org.uk</a>
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Foundation Scotland is registered as a Scottish charity (SC022910) and is a company limited by guarantee (SC152949) with its registered office at 15 Calton Road, Edinburgh, EH8 8DL.